



Pre-wedding Questionnaire

Wedding Date	
Name of the Bride and Groom	
Phone Numbers	
Time of the Ceremony	
Address of the Ceremony	
Time of the Reception	
Address of the Reception	
What time do you want video coverage to start? You have _ hours.	
Rehearsal Time: Date:	Location: <i>if different from ceremony</i>
Church/Ceremony contact phone number:	
Reception contact and phone number:	
DJ or band contact and phone number:	
Photographer name and phone number:	
Wedding coordinator name and ph number:	

**I will call you the week of your wedding to go over this form with you.
 What is a good day Any day and time after 7pm to call you?**

Wedding Day Timeline. Please put approximate time below the questions.

What time will the couple arrive at the ceremony site?	What time will formal photos start?	What time will the formal photos be complete?	Length of the ceremony?	What time does the reception start?	What time will dinner be served?	What time is the first dance?

Ceremony

If the ceremony is inside, is there a balcony available?	
Any restrictions on videotaping at the ceremony?	
Any unique events planned for the ceremony that you would like us to videotape?	
How many readings will there be? Where will the readers stand?	
How many people are in the bridal party? Are there any ring bearers or flower girls?	

Post-ceremony

Type, timing and location of receiving line: (e.g. We'll greet guests at the pews immediately after the ceremony.)	
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NOTE: The Videographer usually needs 30 minutes to get all gear packed up after the ceremony. Please let me know if there will be a conflict and other arrangements will be made.

Are you planning a special get-away? (e.g. running through bubbles) What is your transportation to the reception?	
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Do you plan to take photos some place other than the reception? (e.g. park). Please give the address.

Reception

Musical entertainment provided at reception? D.J. or band?

Is dinner provided for the videographer? Is there assigned seating, a vender's table or just find any open seat?

During the reception is it ok if the videographer uses a small light on the camera if it gets too dark?

Do you expect toasts?
Do you have a set time for the toasts?
Will they occur before, during, or after dinner?

After the Wedding Day

Where should I send the finished product?
Do you have a new address or phone number?

How did you want to take care of the final payment?
We prefer to be paid before the wedding day.

Other Notes:

Thanks for taking the time to fill out this questionnaire. It will make the video better! Call Clay at 763 -533 - 6016 if you have any questions.

We, the "Agents" of Coolpics Productions,
agree to perform within the parameters
set forth in the preceding form.

You, the "Client", agree to pay the total amount due on the day of the event.

Client Signature: _____ Date: _____

Coolpics Agent: _____ Date: _____

*Mileage outside the metro area at standard rate of \$.55 per mile.

Receipt of deposit indicates your agreement to this contract. Payment for services due in full on date of event.

Thank you!

Please remit with your payment to:

Coolpics Productions
9173 Louisiana Avenue North
Brooklyn Park, MN 55445